

# Swift Training Academy - Terms and Conditions 2026/2027

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**SWIFT TRAINING**  
A C A D E M Y

These Terms and Conditions (“Terms”) apply to all courses delivered by Swift Training Academy (“we”, “us”, “our”). By enrolling on a course, candidates (“you”, “your”) agree to abide by the following conditions:

## **1. Course Registration and Payment**

- 1.1. All course places are offered on a first come, first served basis once a completed application form and full payment of the course fee have been received.
- 1.2. Payment must be made via BACS using the invoice reference number provided within 7 working days of booking onto the course.
- 1.3. Further course instructions and candidate information will only be sent once both the application form and course fee have been received. All information will be sent to the email address provided on the enrolment form.

## **2. Candidate Eligibility and Requirements**

- 2.1. Candidates applying for re-qualification courses must provide a valid, in-date certificate with their application.
- 2.2. Some courses may require candidates to undertake physical activities such as kneeling, handling, or moving casualties. It is the candidate’s responsibility to ensure they are physically able to participate.
- 2.3. All courses are delivered and assessed in English. Candidates must have sufficient proficiency in both written and spoken English. Trainers reserve the right to withdraw candidates who cannot demonstrate the required level of English. In such cases, no refund will be given.
- 2.4. Candidates under the age of 18 years may be required to submit a parent/guardian consent form prior to starting the course.
- 2.5. Proof of identity is required on Day 1 of the course. Candidates must provide valid photographic ID (e.g., passport, driving licence).

## **3. Cancellations and Refunds**

- 3.1. Cancellations must be made in writing.

- 3.2 Cancellations received within 28 days or more of the course date will be entitled to a credit note worth the full course amount.
- 3.3. Cancellations made less than 28 days before the course start date are non-refundable, and the full course fee remains payable.
- 3.4. Courses where part or the full course has been missed or not attended, when the course has gone ahead as normal, will result in no refund or credit note given.
- 3.5. Failure to attend a course without notice will be treated as a cancellation and no refund or credit note will be issued.



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#### **4. Course Alterations and Cancellations by Swift Training Academy**

- 4.1. We reserve the right to cancel or reschedule courses at any time if demand is insufficient or due to unforeseen circumstances.
- 4.2. In the event of cancellation by Swift Training Academy, candidates will be offered either a full refund or the option to transfer to an alternative course date.
- 4.3. We are not liable for any travel, accommodation, or other costs incurred as a result of course cancellations.

#### **5. Data Protection & Privacy**

- 5.1. We are committed to protecting your personal data. All information collected during the enrollment process will be handled in accordance with our Privacy Policy.
- 5.2. We will not share your personal data with any organisation outside of the relevant qualification regulators.
- 5.3. Your data will remain strictly confidential and will only be used for the purposes of course administration, certification, and regulatory compliance.
- 5.4. Our full Privacy Policy is available at: [www.swiftswimmers.co.uk](http://www.swiftswimmers.co.uk)

#### **6. General Terms**

- 6.1. By enrolling, you agree to comply with all course requirements and trainer instructions.
- 6.2. Swift Training Academy will not be held responsible for any loss, injury, or damage sustained during training, except where caused by our negligence.
- 6.3. These Terms may be updated periodically. The latest version will always be made available prior to course enrolment.